

## THE ALPHABET

There are 30 letters in the Spanish alphabet:

a	a	n	one
b	be	ñ	ñe
c	ce	o	o
ch	che	p	pe
d	de	q	ca
e	e	r	re
f	fe	m	me
g	ge	s	se
h	hache	t	te
i	i	u	u
j	jota	v	ve
k	ka	w	doble ve
l	le	x	xquis
ll	lle	y	i gringa
m	me	z	zeta

## NUMERALS

0	cero	11	once
1	uno(a)	12	doce
2	dos	13	trece
3	tres	14	catorce
4	cuatro	15	quince
5	cinco	16	dieciséis
6	seis	17	diecisiete
7	siete	18	dieciocho
8	ocho	19	diecinueve
9	nueve		
10	diez		

Uno, or any number ending in uno, drops the final a when followed by a masculine noun: **un libro**, **veintiún profesores**.

## CARDINALS

20	veinte	200	doscientos, as
21	veintiuno(a)	300	trescientos, as
22	veintidos	400	cuatrocientos, as
30	treinta	500	quinientos, as
31	treinta y uno(a)	600	seiscientos, as
32	treinta y dos	700	setecientos, as
40	cuarenta	800	ochocientos, as
50	cincuenta	900	novecientos, as
60	sesenta	1000	mil
70	setenta	2000	dos mil
80	ochenta	1,000,000	un millón(de)
90	noventa	2,000,000	dos millones(de)
100	cien	100	

## ORDINALS

1st	primero
2nd	segundo
3rd	tercero
4th	cuarto
5th	quinto
6th	sexto
7th	séptimo
8th	octavo
9th	noveno
10th	décimo
11th	undécimo
20th	vigésimo

## RULES OF STRESS

- When a word ends in a vowel, n or s, the stress falls on the next to the last syllable: **ca ba llo** (horse), **e ja men** (exam), **g llo** (they).
- When a word ends in a consonant, except n or s, the stress falls in the last syllable: **es pa ñol** (Spanish), **via dad** (city).
- When the pronunciation of a word does not conform to any of the above rules, a written accent is required to indicate which syllable to stress: **ca fé** (coffee), **ag lad** (tree).
- Sometimes, written accents are used to distinguish the function or the meaning between two words with the same spelling:
  - mí** (you, familiar, subject pronoun) and **mi** (your, possessive adjective).
  - dé** (verb to give) and **de** (preposition).
  - él** (you, él) and **el** (the).
- Certain pronouns such as **qué**, **quién(es)**, **cual(es)**, **cómo**, **dónde**, **cuándo**, and certain adverbs such as **cómo** and **dónde**, when used as interrogatives, have a written accent: ¿**Cuándo** vas a estudiar? ¿**Quién** viene?

## SYLLABIFICATION

- A vowel or a vowel combination can constitute a syllable.
  - Diphthongs and triphthongs are considered single vowels and cannot be divided: **es-tu-dian-te** (student); **a-bue-la** (grandmother).
- Three strong vowels (a, e, o) do not form a diphthong and are separated into two syllables: **em-pí-e** (job); **re-a-lí-dad** (reality).
- A written accent on a weak vowel (i, u) breaks the diphthong:
  - Thus, the vowels are separated into two syllables: **re-í-e** (reusing); **ál-a** (day).
- A single consonant forms a syllable with the vowel that follows it: **ma-de-ra** (doll); **ra-pa-tes** (shoes).
  - Note: **rr** is considered a single consonant: **pe-rre** (dog); **ma-rre** (brown).
- When two consonants appear between two vowels, they are separated into syllables: **ma-r-te** (Tuesday); **car-ta** (letter).
  - Exception: If b, c, d, f, g, p or t are followed by l or r, **el-le-se** (class); **a-pron-der** (to learn).
- When three consonants appear between two vowels, only the last one is included in the following syllable: **ins-ti-tu-to** (institute); **tran-sfe-rir** (to transfer).
  - Exception: If b, c, d, f, g, p, or t are followed by l or r: **hom-bre** (man); **la-ug-la-te-rra** (England).

## CAPITALIZATION

- Only the first word in a sentence and proper nouns are capitalized.
  - El señor García viajó a los Estados Unidos el día de mayo de 1993.** (Mr. García traveled to the United States

on May 2, 1993.)

### B. Nouns and adjectives

- Denoting nationality, religious affiliation, names of languages, months of the year, and days of the week are generally not capitalized.
- Names
  - Countries, persons, continents, and the first word of a title are normally capitalized.

## NOUNS GENDER

Nouns are either feminine or masculine, whether they refer to a person, place, thing or quality, and are usually accompanied by an article.

- Most nouns ending in -o are masculine: **el libro** (the book), but there are exceptions such as **la mano** (the hand), **la moto** (the motorcycle).
- Some nouns ending in -ma which refer to non-concrete things are masculine: **el clima** (the climate), **el drama** (the drama), **el idioma** (the language), **el poeta** (the poet), **el problema** (the problem), **el programa** (the program), **el sistema** (the system), **el tema** (the theme).
- Most nouns ending in -a are feminine: **la mesa** (the table), with exceptions such as **el mapa** (the map), **el día** (the day).
  - Nouns ending in -dad, -dad, -dad, -dad, -dad are feminine: **la estación** (the season), **la opresión** (the oppression), **la ciudad** (the city), **la libertad** (the freedom), **la juventud** (the youth), **la muchedumbre** (the crowd).

## PLURAL

- If the noun ends in:
  - a vowel, add -s: **libros/libros**, **puertas/puertas**.
  - a consonant, add -es: **paredes/paredes**, **profesores/profesores**.
  - o, change it to a -e and add -es: **hijos/hijos**, **haces/haces**.

## ARTICLES

Agree in gender and number with the noun that they accompany.

### A. Definite articles [el, la, los, las (the)] are:

- With infinitives used as nouns, particularly at the beginning of a sentence: **El estudiar es bueno.** (Studying is good.)
- With nouns listed in a series: **Pongo el libro, el cuaderno y la pluma sobre la mesa.** (I put the book, the notebook and the pen on the table.)
- With certain nouns such as **escuela**, **calle**, **ciudad** where English omits the article: **Los ladrones van a la cárcel.** (Thieves go to jail). **Los chicos aprenden mucho en la escuela.** (Children learn a lot in school.)
- To identify an intangible concept: **La bondad es una virtud.** (Kindness is a virtue.)
- To identify something specific that precedes a demonstrative adjective: **El muchacho rojo no tiene dinero.**

(This young man does not have [any] money.)

- With nouns of weight or measure: **Los marzales cuestan un dólar la libra.** (The marzales cost one dollar per pound.)
- With titles, ranks, and professions when used with a proper name: **La doctora García llamó.** (Dr. García called.)
- With names of a subject: **Estudio la historia.** (I study history.)
- With days of the week to indicate when something occurs, where we use "en" in English: **A veces vamos al cine el sábado.** (Sometimes we go to the movies on Saturday.)
- With parts of the body or articles of clothing, especially if the possessor is clearly indicated as in the case of reflexive verbs: **Me pongo el abrigo.** (I put on my coat.)
- With the seasons of the year: **En la primavera llueve mucho.** (In spring it rains a lot.)
- To show possession: **El abrigo de mi hermano está en el armario.** (My brother's coat is in the closet.)
- With names of certain cities, countries, and continents: **la Argentina, los Estados Unidos, la Habana, la América del Sur.**
- With a proper noun modified by an adjective: **el pequeño José** (Little Joseph).
- With a noun in apposition with a pronoun: **Nosotros los norteamericanos** (We North Americans).
- Proverbs when telling time: **Es la una.** (It is one o'clock.)  
Note: The masculine singular form of the definite article, **el**, is used before certain feminine nouns that begin with stressed **al** or **agua** (cough), **el agua** (water).

### B. Indefinite articles

- un, una, unos, unas** (a, some) normally precede a noun.
- In specific cases, an article is not used.
  - After a form of the verb **ser** (to be) when the noun following it is not modified: **Yo soy profesor.** vs. **No soy una buena profesora.**

## ADVERBS

- Modify a verb, an adjective or another adverb.
  - To form an adverb, add -mente to feminine singular form of adjective: **pacífico - pacíficamente** (peacefully).
- An adverb precedes the adjective it modifies but normally follows the verb it modifies: **La profesora es muy inteligente.** (The professor is very intelligent). **Ellos pronuncian bien.** (They pronounce well.)

## COMPARATIVES & SUPERLATIVES

### A. Inequality

- Formed by placing **más** or **menos** before and **que** after the adjective, adverb or noun: **Néida es más baja que Elena.** (Néida is shorter than Elena). **Rosa canta menos frecuentemente que su hermana.** (Rosa sings less frequently than her sister). **El chico tiene menos dinero que yo.** (The boy has less money than I.)
- Irregular forms: **bueno**, **mejor** (good, better); **malos**, **peor** (bad, worse); **grande**, **mayor** (big, bigger or older)

### B. Equality

- Formed by using **tan**, followed by an adjective or adverb plus **como**: **Isabel es tan inteligente como Lucía.** (Isabel is as intelligent as Lucía).  
a. **Tanto...como** is used with a noun: **Tengo tanto dinero como tú.** (I have as much money as you.)

# Basic Spanish Grammar

**Ana C. Jarvis**



## **Basic Spanish Grammar:**

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**Table of Contents Basic Spanish Grammar**

1. Understanding the eBook Basic Spanish Grammar
  - The Rise of Digital Reading Basic Spanish Grammar
  - Advantages of eBooks Over Traditional Books
2. Identifying Basic Spanish Grammar
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Basic Spanish Grammar
  - User-Friendly Interface
4. Exploring eBook Recommendations from Basic Spanish Grammar
  - Personalized Recommendations
  - Basic Spanish Grammar User Reviews and Ratings
  - Basic Spanish Grammar and Bestseller Lists
5. Accessing Basic Spanish Grammar Free and Paid eBooks
  - Basic Spanish Grammar Public Domain eBooks
  - Basic Spanish Grammar eBook Subscription Services
  - Basic Spanish Grammar Budget-Friendly Options
6. Navigating Basic Spanish Grammar eBook Formats
  - ePub, PDF, MOBI, and More
  - Basic Spanish Grammar Compatibility with Devices
  - Basic Spanish Grammar Enhanced eBook Features
7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Basic Spanish Grammar
  - Highlighting and Note-Taking Basic Spanish Grammar
  - Interactive Elements Basic Spanish Grammar
8. Staying Engaged with Basic Spanish Grammar

- Joining Online Reading Communities
- Participating in Virtual Book Clubs
- Following Authors and Publishers Basic Spanish Grammar
- 9. Balancing eBooks and Physical Books Basic Spanish Grammar
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Basic Spanish Grammar
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Basic Spanish Grammar
  - Setting Reading Goals Basic Spanish Grammar
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Basic Spanish Grammar
  - Fact-Checking eBook Content of Basic Spanish Grammar
  - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements
  - Interactive and Gamified eBooks

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