

Self-Assessment Collaboration Rubric

NAME:
SECTION:

	4	3	2	1
Participation	Group member participated fully and was always on task in class.	Group member participated most of the time and was on task most of the time.	Group member participated but wasted time regularly and/or was rarely on task.	Group member did not participate, wasted time or worked on unrelated material.
Leadership	Group member assumed leadership in an appropriate way, when necessary, by helping the group stay on track, encouraging group participation, posing solutions to problems, and having a positive attitude.	Group member sometimes assumed leadership in an appropriate way.	Group member usually allowed others to assume leadership or often dominated the group.	Group member did not assume leadership or assumed it in a non-productive manner.
Listening	Group member listened carefully to others' ideas.	Group member usually listened to others' ideas.	Group member sometimes did not listen to others' ideas.	Group member did not listen to others and often interrupted them.
Feedback	Group member offered detailed, constructive feedback when appropriate.	Group member offered constructive feedback when appropriate.	Group member occasionally offered constructive feedback, but sometimes the comments were inappropriate or not useful.	Group member did not offer constructive or useful feedback.
Cooperation	Group member treated others respectfully and shared the workload fairly.	Group member usually treated others respectfully and shared the workload fairly.	Group member sometimes treated others disrespectfully and/or did not share the workload fairly.	Group member often treated others disrespectfully and/or did not share the workload fairly.
Time Management	Group member completed assigned tasks on time.	Group member usually completed assigned tasks on time and did not hold up progress on the newspaper because of incomplete work.	Group member often did not complete assigned tasks on time, and often held up completion of the newspaper.	Group member did not complete most of the assigned tasks on time and often forced the group to make last-minute adjustments and changes to accommodate missing work.

Write the number of the description that fits each group members' participation in the box under the collaboration skill. Include your own name in the list.

- 4—Student is functioning at a high level and does not need to improve.
- 3—Student is working well within the group but has a few areas which could be improved.
- 2—Student is making an attempt to work well but needs to improve in some areas.
- 1—Student does not seem to be trying to work well with the group and needs to improve a great deal.

NAME	Participation	Leadership	Listening	Feedback	Cooperation	Time Management	TOTAL

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