The Assertive Librarian

Assertive Librarian

Janette S. Caputo

Assertive Librarian:

The Assertive Librarian Janette S. Caputo,1984 Shows how librarians can use assertiveness skills in their profession and in conflicts with colleagues patrons governing boards supervisors or subordinates **Revolting Librarians Redux** Katia Roberto,Jessamyn West,2003-05-21 Revolting librarians aren t defined by what they are they are defined by what they do In fact it s not even what they do but how they do it Katia Roberto and Jessamyn West in the Preface This compilation of witty insightful and readable writings on the various aspects of alternative librarianship edited by two outspoken library professionals is a sequel to Revolting Librarians which was published in 1972 The contributors including Alison Bechdel Sanford Berman and Utne Reader librarian Chris Dodge cover topics that range from library education and librarianship as a profession to the more political and spiritual aspects of librarianship The contributions include critiques of library and information science programs firsthand accounts of work experiences and original fiction poetry and art Ten of the original librarians who wrote essays for Revolting Librarians back in 1972 reflect upon what they wrote thirty years ago and the turns that their lives and careers have taken since **How to Thrive as a Solo Librarian** Carol Smallwood,Melissa J. Clapp,2011-09-16 How to Thrive as a Solo Librarian is a compilation of chapters by librarians offering advice to colleagues who must work alone or with very limited help The contributors come from schools and colleges special and corporate archives public libraries and seasoned LIS faculty across the United States and abroad who are familiar with the vigor dedication and creativity necessary for solo librarians As noted in the Foreword In many ways solo librarianship demands more communication and collaboration than librarians might experience in larger multi employee libraries Despite the fact that most of the authors are currently working alone in their library or archives they do not work in a vacuum These chapters aim to help librarians thrive in the demanding environment that exists for the solo librarian Topics covered include time management community involvement public relations and marketing professional development internet based ideas administrative tasks assessing and moving collections and general overviews How to Thrive as a Solo Librarian will be useful for all professionals and students in the field of librarianship **The Accidental Library Manager** Rachel Singer Gordon,2005 Included are insights from working library managers at different levels and in various types of libraries addressing a wide range of management issues and situations Not to be missed comments from library staff about the qualities they appreciate and the styles and attitudes they find counterproductive in their own bosses Jacket *Selection of the University Librarian* Ruth J. Person,George Charles Newman,1988 This report on the process by which a university librarian is selected is based on interviews with key participants in searches for library directors at five medium to large universities each of which had selected a new university librarian within the two years prior to the survey It was found that the five universities one private one state related one member of a statewide university system and two state universities one rural and one urban had a number of common characteristics which contributed to a successful search including relative

openness with respect to the process a clear understanding of affirmative action guidelines a commitment to the library by academic officers and interest from the three major constituent groups i e librarians faculty and administrators Several critical factors in the search process that were common to the searches were also found 1 careful attention to the composition of the search committee 2 management of group dynamics within the search committee 3 accurate representation of the university to the candidates 4 accurate knowledge on the part of the committee of the type of individual desired by academic officers and 5 communication of the future direction of the university from academic officers to all involved in the search The critical role of outsiders in searches as well as the necessity for an assertive search are also considered Copies of the interview questionnaire and the introductory cover letter are appended 60 references Author EW

The Image and Role of the Librarian Linda S Katz,2003-06-27 The Image and Role of the Librarian addresses all aspects of professional identity for librarians including professional roles cultural images popular perceptions and future trends The book examines historical representations stereotypes and popular culture icons and the role each plays in the relationship between librarian and patron The book also looks at the profound impact the Internet has had on the services librarians provide and how electronic resources have transformed the roles and responsibilities of librarians   Personnel Literature ,1984   *National Librarian* ,1983   **Assertiveness in the Workplace** Connie Atristain-Suárez,Susana Castaños-Cervantes,2025-08-11 This timely work delves into the intricacies of assertiveness and its profound impact on personal and business competitiveness within the context of emerging and developing countries   Finance, Budget, and Management for Reference Services Ruth A. Fraley,Bill Katz,2019-12-06 The library budget a topic of primary importance to the reference librarian is thoroughly examined in this book first published in 1988 Experts offer insightful suggestions for reference librarians to understand and take responsibility for budget issues directly and indirectly They address the ability to explain the budget which actually entails explaining the collection the services and the process in place for managing the fiscal resources a necessary skill for any reference librarian faced with looming budget cuts Providing quality services on a limited budget is also explored The contributors provide helpful essays on convincing the parent agency to provide adequate support setting goals and priorities generating revenue and more   **Assertive Librarian** Janette S. Caputo,1974

Encyclopedia of Library and Information Science Allen Kent,1987-02-26 The Encyclopedia of Library and Information Science provides an outstanding resource in 33 published volumes with 2 helpful indexes This thorough reference set written by 1300 eminent international experts offers librarians information computer scientists bibliographers documentalists systems analysts and students convenient access to the techniques and tools of both library and information science Impeccably researched cross referenced alphabetized by subject and generously illustrated the Encyclopedia of Library and Information Science integrates the essential theoretical and practical information accumulating in this rapidly growing field   **Emergency Librarian** ,1984   *Report of the Secretary of the Senate from ...* United States. Congress.

Senate,1990-10   Training College Students in Information Literacy ,2006 The report profiles the information literacy efforts of a broad range of North American colleges including Syracuse University the University of North Carolina at Chapel Hill the University of Windsor Ulster County Community College the University of North Texas the University of California Berkeley the University of Southern California at Los Angeles the University of North Carolina Wilmington Southeastern Oklahoma University Central Connecticut State University and Seattle Pacific University Participants discuss how they promote information literacy at their institutions how they win support of key faculty and administrators and how they develop courses guidelines tutorials and standards Other major issues include student assessment instructor training integration of info literacy into other curriculums grants and institutional financial support the impact of new educational technologies and the role of learning and computer centers in supporting the info literacy effort among other issues Indiana University library officials discuss info literacy efforts for specialized populations such as athletes while librarians at the University of California Berkeley explain their grant funded information literacy outreach program that reaches all corners of the University University of North Texas librarians relate how they are developing special classrooms to ready themselves for the likely move towards more formal information literacy classes while faculty at Ulster County Community College explain how the college developed a required information literacy course that is delivered through traditional means and through the college s distance learning program Instructional library faculty at North Carolina State Wilmington explain the political process of getting a required information literacy course approved at their university while Seattle Pacific University librarians discuss the challenges of student assessment As North American colleges move towards mandated information literacy courses this study can help information literacy coordinators to reduce the time and effort involved in developing courses and tutorials and assist them in dealing with in house politics and in finding useful institutional models and best practices   **Transforming Information Literacy Programs** Carroll Wetzel Wilkinson,Courtney Bruch,2012 The book raises a broad scope of themes including the intellectual psychological cultural definitional and structural issues that academic instruction librarians face in higher education environments The chapters in this book represent the voices of eight instruction librarians including two Immersion faculty members Other perspectives come from a library dean a library school faculty member a library coordinator of school library media certification programs and a director emerita from a School of Education   Library of Congress Subject Headings Library of Congress,Library of Congress. Subject Cataloging Division,Library of Congress. Office for Subject Cataloging Policy,2013   **Library Management Quarterly** ,1988   Librarian-patron Interaction and Information Exchange in the Reference Department of an Academic Library Irene Owens,1995   Small Libraries Sally Gardner Reed,1991 Small public libraries strive to make available the same basic services as larger libraries but often with little political clout and with low budgets and sparse staff who are largely volunteers This book is written for the directors of these honest to goodness small libraries providing both a philosophical as

well as a common sense basis for decision making Getting respect from the local government personnel management and staff development collection development library service and promotion and facility enhancement maintenance and development these are some of the chapters Also addressed are such issues as the problem employee the necessity of becoming comfortable in the political arena and the how if and when to make the automation decision Appendices provide sample documents for a library s Statement of Purpose worksheets for job descriptions and personnel policies a volunteer application form ALA documents Library Bill of Rights and Code of Ethics a list of discount book dealers and a sample meeting room policy

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