

# SPEED CITE

## FOR ALWD CITATION MANUAL, THIRD EDITION ASSOCIATION OF LEGAL WRITING DIRECTORS AND DARBY DICKERSON

### USING THE ALWD CITATION MANUAL

Speed Cite is a quick reference tool to be used as a companion to the Third Edition of the ALWD Citation Manual. For more detailed information, use the Index, Table of Contents, or Fast Formats Locator to find material. For local court citation rules, consult Appendix 2. Consult the Manual's Web site, <http://www.alwd.org>, for updates.

### CITING CASES (RULE 12)

Include the case name, volume, reporter, initial page, pinpoint page(s), court, date, and any subsequent history: *Benson Mkt. Inc. Co. v. Cheltenham Ind. Group*, 290 F. Supp. 2d 243, 244–245 (D.R.I. 2003), *rev'd*, 376 F.3d 8 (1st Cir. 2004).

#### Case Names

- Cite only the first-listed party on each side. Do not use “*et al.*” to indicate an omission. (12.20(c))
- For individual parties, generally include only the last name: Jose G. Juarez becomes *Juarez*. (12.21(d))
- For business and governmental entities, abbreviate words in the party's name per Appendix 3: National Chemical Company becomes *Natl. Chem. Co.* (12.20(e), (f))
- When a name includes two business designations, delete the second: Company, Incorporated becomes *Co.* (12.20(e)(7))
- Cite United States as *U.S.* (12.20(g))

#### Courts and Reporters

- **U.S. Supreme Court cases:** Cite *U.S.* when possible. Do not include a court abbreviation in the date parenthetical: *Reyn. v. Law*, 541 U.S. 509 (2004). (12.40(c))
- **United States Courts of Appeals:** Cite *F.*, *F.2d*, *F.3d*, or *Fed. App.*. Include the court abbreviation in the date parenthetical: *Kneeggs, Inc. v. Ingotlir Corrosion, Co.*, 193 F.3d 656 (8th Cir. 2004). (12.6 & App. 4)
- **United States District Courts:** Cite *F. Supp.* or *F. Supp. 2d*. Include the court abbreviation in the date parenthetical: *Sonaton v. Menck*, 71 F. Supp. 2d 475 (E.D. Pa. 1999). (12.6 & App. 4)
- **State courts:** Unless otherwise required by local court rule (App. 2), cite the West regional reporter: *Fletcher H&E, Inc. v. Grouble*, 872 A.2d 292 (Vt. 2005); *Dauster v. Moss, Dept. Marine Resources*, 892 So. 2d 837 (Miss. App. 2005). (Rule 12.6 & Chart 12.7 (Web))
- **Parallel citations:** Cite both the official reporter and West regional reporter if local rules require parallel citations in briefs to their courts. Omit the court abbreviation from the date parenthetical: *Jackson v. Gregory*, 160 Ohio App. 3d 258, 826 N.E.2d 900 (2d Dist. 2005). (12.40(d) & App. 2)

### Special Citation Forms

- **Dissents and concurrences:** *Lopez v. Monterey Co.*, 525 U.S. 286, 296 (1999) (Thomas, J., dissenting). (12.41(a))
- **LexisNexis and Westlaw:** Add the database identifier, pinpoint reference to star page, and exact date: *Jackson v. Mich. St. U.*, 2005 WL 1632259 at \*3 (Mich. App. July 14, 2005); *Boesinger v. Larson*, 2004 Va. App. LE005 296 at \*\*1–2 (Dec. 7, 2004). (12.42)

### Short Citation Formats (11.3 & 12.21)

- Use *id.* to refer to the immediately preceding authority.
- When all or part of the case name appears in the preceding sentence, use: 444 S.W.2d at 19. When the case name does not appear in the preceding sentence, use: *Namor*, 719 N.E.2d at 433–434.

### CITING CONSTITUTIONS (RULE 13)

Include the name of the constitution and the pinpoint reference. Do not include the date for a constitution currently in force: U.S. Const. amend. XIV, § 2.

### CITING STATUTES (RULE 14)

- **Federal statutes:** Cite *U.S.C.* when possible. Otherwise, cite *U.S.C.A.* or *U.S.C.S.*: 28 U.S.C. § 1679 (2000); 28 U.S.C.A. § 1679 (West 2004); 28 U.S.C.S. § 1679 (Lexis 2004). (14.1)
- **State statutes:** Cite the official code when possible. Consult Appendix 1 for each state's specific format. (14.4)
- **Electronic format:** Include the database provider and “current through” date: *Del. Code Ann. tit. 13, § 101(a), (d)* (Westlaw, current through 2005 1st Reg. Sess.). (14.5)
- **Short citations:** Use *id.* when citing the immediately preceding authority. Otherwise, use 28 U.S.C. § 1679, or § 1679. (14.6)

### CITING RULES (RULE 17)

For rules of court, procedure, evidence, and ethics, include the code abbreviation and rule number: *Fed. R. Civ. P. 30*; *Fla. R. Crim. Evid. 403*.

### CITING BOOKS AND TREATISES (RULE 22)

Include the author(s), title, pinpoint reference, editor(s) (if any), edition (after the first), publisher, and year: Lynn M. LoPucki & Elizabeth Watson, *Second Credit: A Systems Approach* 700 (4th ed., Aspen Publishers 2002).

# Alwd Speed Cite Laminated Reference Sheet Legal Research Writing Series

**Darby Dickerson**



## **Alwd Speed Cite Laminated Reference Sheet Legal Research Writing Series:**

**Student Lawyer**, 2005      *ALWD Speedcite (Individual Sheet)* Darby Dickerson, Association of Legal Writing Directors, Association of Legal Writing Directors Staff, 2001-01-04 The ALWD Speed Cite is a convenient laminated reference sheet that describes need to know citation rules with the clarity and authority of the ALWD Citation Manual This Quick Reference Sheet Features clear explanations of the rules commonly used by law school students and attorneys citation rules for cases statutes treatises and legal periodicals as well as websites three hole punching for added convenience      Alwd Speedcite (Pre-Pack of 10) Association of Legal Writing Directors, Darby Dickerson, Aspen Law & Business, 2001-01-12 The ALWD Speed Cite is a convenient laminated reference sheet that describes need to know citation rules with the clarity and authority of the ALWD Citation Manual This Quick Reference Sheet Features clear explanations of the rules commonly used by law school students and attorneys citation rules for cases statutes treatises and legal periodicals as well as websites three hole punching for added convenience      ALWD Guide to Legal Citation Association of Legal Writing Directors, Coleen M. Barger, 2017 ALWD Guide to Legal Citation Sixth Edition provides the tools needed for all forms of legal writing using clear explanations and abundant illustrations In a single set of rules that the novice and experienced legal writers can easily consult Professor Barger contrasts the formats used in practice based documents with those used in academic footnotes New to the Sixth Edition Updated and expanded coverage of public domain case opinions and other primary authorities published online Updated and expanded coverage of secondary works in online media including articles ebooks blogs newsletters and social media New and updated subsections of rules addressing federal case reporters statutes legislation and regulations online new treatment of footnote references and footnotes endnotes in online sources new treatment and examples of dictionaries A L R annotations and articles Restatements and Principles of the Law Updated appendices containing abbreviations jurisdiction specific sources and local rules periodicals more than 70 new titles added new appendix addressing abbreviations for titles of BD Loose leaf services Every rule and example has been revisited and edited for depth and breadth of coverage as well as improved clarity Shorter than the Fifth Edition but with the same amount of information      ALWD Guide to Legal Citation Carolyn V. Williams, 2021-05-05 p Organizing legal citation into 40 thoroughly cogent and illustrated rules the Guide is the ideal coursebook supplement or stand alone reference for American legal citation Students law review staff scholars and practitioners can rely on the Guide 7E to provide precise citation rules for the full spectrum of legal sources consistent with national standards The clear explanations examples diagrams and quick reference tables in the Guide make teaching and researching legal citation efficient and stress free for all New to the Seventh Edition Expanded and updated coverage of how to cite to the multitude of e sources that practitioners and students use when conducting legal research in the real world today including new and revised component diagrams and examples New appendix helps law review staff writers cross reference the Guide s citation rules with traditional legal citation standards Updated and revised

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**ALWD Citation Manual** Darby Dickerson, Association of Legal Writing Directors, 2006 In its third edition the Manual that revolutionized legal citation for all forms of legal writing With a clear attractive and easy to use format the ALWD Citation Manual rivals other citation guides because it is written designed and edited by professionals for use throughout your legal career This remarkable reference earned its popularity by clarifying and simplifying the citation process Unlike other guides the ALWD Citation Manual uses a single citation system for all types of legal documents Its accessible and attractive layout two color design and Fast Formats charts flag key points visually Sidebars provide pertinent information to help you avoid common pitfalls Diagrams and examples present information at a glance Back cover

**Alwd Citation Manual** Darby Dickerson, 2010-06-01 ALWD Citation Manual A Professional System of Citation now in its Fourth Edition upholds a single and consistent system of citation for all forms of legal writing Clearly and attractively presented in an easy to use format edited by Darby Dickerson a leading authority on American legal citation the ALWD Citation Manual is simply an outstanding teaching tool Endorsed by the Association of Legal Writing Directors ALWD a nationwide society of legal writing program directors the ALWD Citation Manual A Professional System of Citation features a single consistent logical system of citation that can be used for any type of legal document complete coverage of the citation rules that includes basic citation citation for primary and secondary sources citation of electronic sources how to incorporate citations into documents how to quote material and edit quotes properly court specific citation formats commonly used abbreviations and a sample legal memorandum with proper citation in the Appendices two color page design that flags key points and highlights examples Fast Formats quick guides for double checking citations and Sidebars with facts and tips for avoiding common problems diagrams and charts that illustrate

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situation learning when and how to choose between paper and electronic research and how the choice among different media can result in different access means scope and currency of materials The Process of Legal Research offers extensive well researched problems sets ideal for large programs that need plenty of exercise options for their students Pages with problems sets are perforated for easy use The Eighth Edition finds a sharper focus on the basics asking and answering the questions What are the various forms of legal authority and How does each contribute to resolving a client s legal problem A greater emphasis on how to choose the optimal research options for various authorities includes a mix of print and online as well as public and commercial resources Each chapter includes a table of optimal research options The Eighth Edition skillfully interweaves smaller employment law problems faced by a firm throughout the text rather than the single mega problem of previous editions and new flow chart style charts illuminate much of the denser text Citations are covered in citation boxes reflecting both the Bluebook and ALWD In a leaner writing style designed appeal to modern students the Eighth Edition confronts some of the most current hot topics such as how people think about research today and what firms find wanting in new lawyers research abilities Hallmark features Provides a complete introduction to the process of legal research the sources and vocabulary of legal research how each source works how to combine sources into a research process how to resolve legal problems through effective research techniques Extensive illustrations and examples of actual research problems Teaches the best research practices how to choose the appropriate source and media for various types of problems Integrates electronic research discusses when and how to choose between paper and electronic research shows how the choice among media results in different access means scope and currency of materials Includes extensive well researched problems sets

**Legal Research Exercises** Nancy P. Johnson, Susan T. Phillips, 2001 You can find a list of the volumes needed for each assignment at the beginning of each chapter along with an introduction The form of the workbook is process oriented To emphasize the process approach students work with the same case statute and subject area where possible through several assignments To ease student access to library copies four variations for each assignment are provided For use with Robert C Berring s Finding the Law 10th and Cohen Berring Olsen s How to Find the Law 9th However students may use this workbook to accompany any legal research text

*The Comprehensive Guide to Legal Research, Writing & Analysis* Moira McCarney, Ruth Kuras, Annette L. Demers, Shelley Kierstead, 2019 The Comprehensive Guide to Legal Research Writing Analysis focuses on developing the required competencies emphasized by the Federation of Law Societies in legal research writing and analysis and using those skills in both law school and professional environments

*ALWD Citation Manual* Darby Dickerson, 2006

**Legal Referencing** Anita Stuhmcke, 1998 Correct legal referencing is integral to effective legal writing and this guide provides comprehensive and clear instructions on the subject All forms of legal reference materials are explained including primary and secondary material electronic citation computer referencing and how to cite references in examinations The book simplifies legal referencing through examples logical structuring and

clear and direct explanation      **A Concise Guide to Legal Research and Writing** Deborah E. Bouchoux, 2011      Nemes & Coss' Effective Legal Research, 2018      Programmed Materials on Legal Research and Citation Larry L. Teply, 1982

**NEMES & COSSATM EFFECTIVE LEGAL RESEARCH, 8TH EDITION.** B BOTT; R TALBOT-STOKES., 2021      **Legal Method and Writing** Charles R. Calleros, 2002 By incorporating broad topical coverage case analysis study skills and appellate briefs Legal Method and Writing has proven its effectiveness to loyal users nationwide Some of the many strengths of this exceptionally clear and complete text after a comprehensive introduction to legal analysis the book addresses different types of legal writing Writing in Law School Writing in the Law Office Advocacy Appellate Briefs Pretrial Advocacy and Writing to Parties connects legal analysis to the writing process and shows parallels between the analytic structure of office memoranda and that of a law student's case briefs course outlines and essay examination answers goes beyond the typical memo and brief to explain how to write pleadings motions contracts and letters the documents lawyers will write in practice excellent examples are often drawn from Contracts and Torts to make the material accessible to first year students illustrations exercises and assignments present diversity in ethnicity gender and sexual orientation practical exercises in the text give students an opportunity to sharpen their skills and additional exercises appear in the appendices Changes make the Fourth Edition a stronger teaching and learning tool new material on the ALWD manual and the 17th edition of the Bluebook in the citation chapter completely updated with new examples illustrations and supporting citations including exercises based on the author's popular teaching demonstrations carefully edited to control length and increase efficiency

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