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Appendix 2

11. **Answer: D** — The correct answer is D. The correct answer is D.

Creating Adobe Acrobat Forms

Thomas Merz



Creating Adobe Acrobat Forms:

Creating Dynamic Forms with Adobe LiveCycle Designer J. P. Terry, 2007-08-27 Adobe LiveCycle Designer is the form creation tool that comes bundled with Adobe Acrobat Professional This is the first and only book that explains how to use Designer to create interactive and dynamic forms The book was written in tandem with the Adobe LiveCycle development team and it has been thoroughly reviewed by over a dozen Adobe engineers This book is accessible enough for a beginner but rich enough for an experienced user It covers all of the major topics and includes valuable links to other LiveCycle Designer documentation and resources

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Creating Adobe Acrobat Forms Ted Padova, 2002

PDF Forms Using Acrobat and LiveCycle Designer Bible Ted Padova, Angie Okamoto, 2009-04-08 This comprehensive guide to creating fillable forms with the latest release of Adobe Acrobat is packed with real world insights and techniques gained from daily use of Adobe Acrobat and Adobe LiveCycle Designer under business deadline situations You ll get step by step instructions that show you how to easily create and implement interactive PDF forms using both Adobe Acrobat and Adobe LiveCycle Designer Note CD ROM DVD and other supplementary materials are not included as part of eBook file

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Basic PDF Editing 1 Initial View Settings for PDFs 2 Full Screen Mode 3 The Edit PDF Tool 4 Adding Formatting Resizing Rotating and Moving Text 5 Editing Text 6 Managing Text Flow with Articles 7 Adding and Editing Images 8 Changing the Page Number Display 9 Cropping Pages and Documents

Advanced PDF Settings 1 Adding and Removing Watermarks 2 Adding and Removing Page Backgrounds 3 Adding Headers and Footers 4 Attaching Files to a PDF 5 Adding Metadata 6 Optimizing a PDF for File Size and Compatibility

Bookmarks 1 Using Bookmarks in a PDF 2 Modifying and Organizing Bookmarks 3 Assigning Actions to Bookmarks

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Combining and Rearranging PDFs 1 Extracting and Replacing Pages 2 Splitting a PDF into Multiple Files 3 Inserting Pages from Files and Other Sources 4 Moving and Copying Pages 5 Combining PDFs

Exporting and Converting Content 1 Exporting Text 2 Exporting Images 3 Exporting PDFs to Microsoft Word 4 Exporting PDFs to Microsoft Excel 5 Exporting PDFs to Microsoft PowerPoint

Collaborating 1 Methods of Collaborating 2 Sending for Email Review 3 Sending for Shared Review 4 Reviewing Documents 5 Adding Comments and Annotation 6 The Comment Pane 7 Advanced Comments List Option Commands 8 Enabling Extended Commenting in Acrobat Reader 9 Using Drawing Tools 10 Stamping and Creating Custom Stamps 11 Importing Changes in a Review 12 Using Tracker to Manage PDF Reviews

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PDF Portfolio 2 PDF Portfolio Views 3 Using Layout View 4 Managing Portfolio Content 5 Using Details View 6 Setting Portfolio Properties Getting Started With Forms 1 Creating a Form from an Existing PDF 2 Designing a Form in Microsoft Word 3 Creating a Form from a Scanned Document 4 Creating Forms from Image Files 5 Creating Text Fields 6 Creating Radio Buttons and Checkboxes 7 Creating Drop Down and List Boxes 8 Creating Buttons 9 Creating a Digital Signature Field 10 General Properties of Form Fields 11 Appearance Properties of Form Fields 12 Position Properties of Form Fields 13 Options Properties of Form Fields 14 Actions Properties of Form Fields 15 Selection Change and Signed Properties of Form Fields 16 Format Properties of Form Fields 17 Validate Properties of Form Fields 18 Calculate Properties of Form Fields 19 Align Center Match Size and Distribute Form Fields 20 Setting Form Field Tab Order 21 Enabling Users and Readers to Save Forms 22 Distributing Forms 23 Responding to a Form 24 Collecting Distributed Form Responses 25 Managing a Form Response File 26 Using Tracker with Forms Professional Print Production 1 Overview of Print Production Support 2 Previewing Color Separations 3 Color Management and Conversion 4 Using the Object Inspector 5 Using the Preflight Dialog Box 6 Correcting Hairlines 7 Saving as a Standards Compliant PDF Scanning and Optical Character Recognition 1 Recognizing Text in a Scanned PDF 2 Recognizing Text in PDFs 3 Reviewing and Correcting OCR Suspects Automating Routine Tasks 1 Using Actions 2 Creating Custom Actions 3 Editing and Deleting Custom Actions 4 Sharing Actions Document Protection and Security 1 Methods of Securing a PDF 2 Password Protecting a PDF 3 Creating and Registering Digital IDs 4 Using Certificate Encryption 5 Creating a Digital Signature 6 Digitally Signing a PDF 7 Certifying a PDF 8 Signing Documents with Adobe Sign 9 Getting Others to Sign Documents 10 Redacting Content in a PDF 11 Redaction Properties 12 Revealing and Clearing Hidden Information Adobe Reader and Document Cloud 1 Opening and Navigating PDFs in Reader 2 Adding Comments 3 Digitally Signing a PDF 4 Adobe Document Cloud Adobe Acrobat Help 1 Adobe Acrobat Help

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Adobe Creative Suite 4 Bible Ted Padova, Kelly L. Murdock, 2009-06-15 As one of the few books to cover integration and workflow issues between Photoshop Illustrator InDesign GoLive Acrobat and Version Cue this comprehensive reference is the one book that Creative Suite users need Two well known and respected authors cover topics such as developing consistent color managed workflows moving files among the Creative Suite applications preparing files for print or the Web repurposing documents and using the Creative Suite with Microsoft Office documents More than 1 200 pages are packed with valuable advice and techniques for tackling common everyday issues that designers face when working with programs in the Creative Suite

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