

A Guide for Writing Research Papers based on Styles Recommended by The American Psychological Association

The purpose of this document is to provide a common core of elements of APA style that all members of an academic department can adopt as minimal standards for any assignment that specifies APA style. This Web document is itself *not* a model of APA style. For an example of a complete article formatted according to APA style, go to <http://www.vanguard.edu/uploadedfiles/faculty/ddegetman/prayer.pdf>. For an example of an undergraduate research proposal, go to <http://www.vanguard.edu/uploadedfiles/faculty/ddegetman/psychproposal.pdf>. To download a Microsoft Word template of an APA-style paper, go to <http://www.vanguard.edu/emplibary/files/psychapa.doc>.

I. General Document Guidelines

- A. **Margins:** One inch on all sides (top, bottom, left, right)
- B. **Font Size and Type:** 12-pt. font (Times Roman or Courier are acceptable typefaces)
- C. **Spacing:** Double-space throughout the paper, including the title page, abstract, body of the document, references, appendices, footnotes, tables, and figure captions.
- D. **Alignment:** Flush left (creating uneven right margin)
- E. **Paragraph Indentation:** 5-7 spaces
- F. **Page Number:** The page number appears one inch from the right edge of the paper on the first line of every page (except **Figures**), beginning with the title page.
- G. **Manuscript Page Header:** The first two or three words of the paper title appear five spaces to the left of the page number on every page (except **Figures**), beginning with the title page. Manuscript page headers are used to identify manuscript pages during the editorial process. Using most word processors, the manuscript page header and page number can be inserted into a header, which then automatically appears on all pages.
- H. **Active voice:** As a general rule, use the active voice rather than the passive voice. For example, use "We predicted that ..." rather than "It was predicted that ..."
- I. **Order of Pages:** Title Page, Abstract, Body, References, Appendixes, Footnotes, Tables, Figure Captions, Figures

II. Title Page

- A. **Page Number:** The Title Page is page 1.
- B. **Key Elements:** Paper title, author(s), author affiliation(s), and running head.
- C. **Paper Title:** Uppercase and lowercase letters, centered on the page.
- D. **Author(s):** Uppercase and lowercase letters, centered on the line following the title.
- E. **Institutional affiliation:** Uppercase and lowercase letters, centered on the line following the author(s).
- F. **Running head:** The running head is typed flush left (all uppercase) following the words "Running head:" on the line below the manuscript page header. It should not exceed 50 characters, including punctuation and spacing. The running head is a short title that appears at the top of pages of published articles.
- G. **Example of APA-formatted Title Page:**
<http://www.vanguard.edu/psychology/titlepage.pdf>

III. Abstract: The abstract is a one-paragraph, self-contained summary of the most important elements of the paper.

- A. **Page Number:** The abstract begins on a new page (page 2).
- B. **Heading:** Abstract (centered on the first line below the manuscript page header)
- C. **Format:** The abstract (in block format) begins on the line following the Abstract heading. The abstract should not exceed 120 words. All numbers in the abstract (except those beginning a sentence) should be typed as digits rather than words.
- D. **Example of APA-formatted Abstract:**
<http://www.vanguard.edu/psychology/abstract.pdf>

IV. Body

- A. **Page Number:** The body of the paper begins on a new page (page 3). Subsections of the body of the paper do *not* begin on new pages.

A Guide To Writing Essays And Research Papers

Michael J. Marcuse



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Style combine to create an incredibly authoritative accessible reference **The "I Hate to Write" Guide to College Level Essays** Beth Daniels,2017-12-29 THE I HATE TO WRITE GUIDE TO COLLEGE LEVEL ESSAYS 4 IN 1 does not replace the required text books in English Composition courses but it does explain how to write an essay at this level without using academic words like thesis I never understood what that meant when I was an undergraduate so I don t expected everyone to know what it means but I do explain what it is in regular language The four volumes grouped together here have appeared in e book form but never as a print copy It was probably past time to offer another option The reason I wrote BASIC ESSAY BOOK CRITIQUE and RESEARCH PAPER is that they were the first essays students were required to wrote not just in composition class but in other courses CHOOSING A TOPIC is something that has boggled many a mind These are my guidelines and enough students told me that the way I detailed essay requirements finally allowed the light bulb moment of understanding the process be lit for them Hopefully you ll find something helpful too [A Reference Guide for English Studies](#) Michael J. Marcuse,1990-01-01 This ambitious undertaking is designed to acquaint students teachers and researchers with reference sources in any branch of English studies which Marcuse defines as all those subjects and lines of critical and scholarly inquiry presently pursued by members of university departments of English language and literature Within each of 24 major sections Marcuse lists and annotates bibliographies guides reviews of research encyclopedias dictionaries journals and reference histories The annotations and various indexes are models of clarity and usefulness and cross references are liberally supplied where appropriate Although cost conscious librarians will probably consider the several other excellent literary bibliographies in print such as James L Harner s Literary Research Guide Modern Language Assn of America 1989 larger academic libraries will want Marcuse s volume Jack Bales Mary Washington Coll Lib Fredericksburg Va Library Journal **Sentences and Paragraphs: How to Become a Confident and Effective Writer** Pasquale De Marco,2025-05-21 In a world saturated with information the ability to communicate clearly and effectively has become an invaluable asset Whether you are a student a professional or an aspiring writer mastering the art of writing sentences and paragraphs is the key to unlocking your full potential Sentences and Paragraphs How to Become a Confident and Effective Writer is your comprehensive guide to writing with clarity confidence and persuasion Drawing inspiration from classic works of literature and the wisdom of renowned authors this book delves into the intricacies of language providing practical techniques and strategies to elevate your writing skills to new heights Within these pages you will embark on a journey through the building blocks of effective writing understanding the fundamental elements of sentences and paragraphs and learning how to craft them with precision and purpose You will discover the art of sentence variety exploring different structures lengths and styles to create engaging and impactful prose Figurative language will be your palette as you learn to paint vivid pictures with similes metaphors and other literary devices imbuing your writing with color and depth The journey continues with the exploration of writing style guiding you in finding your unique voice and developing a consistent

tone that resonates with your readers Clarity and conciseness will become your guiding principles as you learn to communicate complex ideas in a simple and straightforward manner avoiding jargon and unnecessary embellishments Organization will be your compass helping you structure your thoughts logically and coherently creating a seamless flow of ideas that captivates your audience The book culminates with invaluable insights into the art of revision and editing providing a systematic approach to refine your writing eliminate errors and enhance its overall impact You will learn to seek constructive feedback from others recognizing their perspectives as opportunities for growth and improvement Finally you will discover strategies for overcoming writer s block establishing a productive writing routine and navigating the path to publication turning your passion for writing into a tangible reality With Sentences and Paragraphs How to Become a Confident and Effective Writer you will unlock the power of words transforming them into a force for clarity persuasion and impact Let this book be your guide on the journey to writing mastery If you like this book write a review on google books

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Resources in Education ,2000-10 [Navigating the Doctorate in Education](#) Julie Fernandez,Krista Allison,2024-02-26 Navigating the Doctorate in Education is an engaging and honest conversation for anyone considering pursuing a doctorate degree in education This book helps prospective students navigate the journey from choosing the right university to completing the research and achieving the ultimate title of doctor of education Success in this advanced degree journey depends on understanding where to go financial personal and professional demands and the educational expectations of a doctorate degree There are nuances of the process whether you take classes on campus or online that every candidate should know before beginning this terminal degree A timely text Navigating the Doctorate in Education encapsulates perspectives from professors and former doctoral candidates so you will be informed and prepared for success **The Concise Dictionary of Religion** Irving Hexham,1993-12 *The Writer's Handbook: A Practical Guide to Clear and Effective Writing* Pasquale De Marco,2025-05-11 In a world awash with information the ability to write clearly and effectively is more important than ever Whether you re a student a professional or simply someone who wants to share your ideas with the world this comprehensive guide will help you take your writing to the next level With its clear explanations engaging

examples and practical exercises this book will teach you everything you need to know to write with clarity precision and impact You ll learn how to Structure your writing effectively Use grammar and punctuation correctly Develop your own writing style Research and document your work Write for different purposes such as essays reports and creative writing This book is the perfect resource for anyone who wants to improve their writing skills Whether you re just starting out or you re looking to refine your craft this book will help you write with confidence and clarity In this book you ll learn The basics of grammar and usage How to write clear and concise sentences How to develop your own writing style How to research and document your work How to write for different purposes such as essays reports and creative writing With this book as your guide you ll be able to write with confidence and clarity no matter what your purpose If you like this book write a review on google books

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Whispering the Strategies of Language: An Psychological Quest through **A Guide To Writing Essays And Research Papers**

In a digitally-driven world where screens reign great and instant communication drowns out the subtleties of language, the profound strategies and emotional subtleties hidden within phrases often move unheard. Yet, set within the pages of **A Guide To Writing Essays And Research Papers** a interesting literary value blinking with raw thoughts, lies an extraordinary journey waiting to be undertaken. Published by a skilled wordsmith, this enchanting opus attracts visitors on an introspective trip, softly unraveling the veiled truths and profound impact resonating within ab muscles cloth of each and every word. Within the psychological depths of this touching review, we shall embark upon a sincere exploration of the book is key themes, dissect its captivating publishing design, and yield to the strong resonance it evokes heavy within the recesses of readers hearts.

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