

Who's who in the courtroom

Solicitor

The solicitor sits facing the barrister and instructs the barrister during the case. The solicitor works with the barrister and the client preparing the case and conducting the evidence. Like barristers, solicitors can argue the client's case in court, state the relevant law and examine witnesses.

Jury

The jury sits together on one side of the courtroom where jurors have a clear view of the judge and any witnesses. A jury consists of twelve men and women randomly selected from the electoral register. Most jurors between 18 and 70 who are registered to vote are eligible for jury duty. The jury hears the evidence and decides on the guilt or innocence of the accused in a criminal case and which party wins in a civil case.

Registrar / Court Clerk

The registrar/court clerk sits in front of the judge and records any orders made by the judge. He/she assists the judge with administrative matters and is in charge of the court documents and orders. The registrar/court clerk also records the names of the witnesses, members of the jury, addresses the oath to witnesses and records the decisions in the case.

Judge

The judge is in charge of court proceedings and decides any legal issues arising in the case. If the case does not involve a jury, the judge also decides questions of fact, such as the guilt or innocence of the accused, or which party wins in civil cases. The judge wears a gown and sits on a bench above the other people in the court.

Digital Audio Recording (DAR) box

Everything that is said in court during the case, including any evidence given by the witnesses, is recorded by the DAR box.

Witness

The witness sits on one side of the judge and gives testimony. In open court witnesses are asked by either party to answer their side of the story and may be cross-examined by the opposing party as to the accuracy of their evidence.

Judicial Assistant

The judicial assistant works with the judge. Among other duties it is undertake legal research for the judge and to announce the arrival and departure of the judge from the courtroom usually by saying 'on his/her'.

Accused

The accused comes before the court accused of a crime. If the accused is in custody he/she will be brought to court by a prison officer.

Prison Officer

The prison officer brings an accused person into the courtroom and sits with counsel. The prison officer wears a uniform.

Barrister / Counsel

The barrister in the case are known as counsel. They face the judge and any witnesses. The barrister's role is to argue their case, to state the relevant law and to examine any witness on the evidence which they give to the court. The barrister tells the barrister who traditionally has the most senior and the most senior barrister. The barrister wears a gown.

Counsel

Counsel

Members of Public

Anyone can watch any court case, except where there is a court order to prevent it. This means that the case will be heard in public and that members of the public who are not involved in the case will not witness the case.

The court order can be made to protect the privacy of the people in court cases or family law matters and in some criminal cases (e.g. rape cases or cases where the justice system).

Note

The above illustration represents a court hearing in a criminal case. It is for information purposes only and does not represent a typical day of any particular courtroom.



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Courts Service

Prepared by the Courts Service Information Office, March 2011

Courts And Judges How They Work Citizens Legal Manual

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Select Committee on Lobbying
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