

Basic PowerPoint for Schools

by
R.S.U. Heathcote

Teacher's Book & Photocopiable Worksheets



PowerPoint 5.0

Basic Powerpoint 2000 Teachers And Photocopiable Worksheets

R. P. Richards, J. M. Vincent



Basic Powerpoint 2000 Teachers And Photocopiable Worksheets:

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give children a head start in word processing as required by the National Curriculum at Key Stages 2 and 3 using Word 2000 This book is suitable for whole class group and individual teaching It is divided into a series of lessons that gradually introduce the fundamentals of word processing using Microsoft Word 2000 can also be used with Word 97 Technical vocabulary is gradually introduced to enable ease of communication Each chapter is carefully designed to clearly show pupils how to perform various tasks that they can follow at their own pace with minimal teacher assistance Ideal for children aged 8 13 and a useful introduction to new ICT teachers Topics include Choosing a Format About Fonts Using Graphics Longer Documents Check that Spelling Cutting and Pasting Drawing Tools Bullets and Borders *Basic Publisher 2000* Robert S. U. Heathcote,2000 This accompanies Basic Publisher 2000 It contains advice and additional material for teachers and Photocopiable Worksheets to accompany each lesson **Further Excel 2000-2003** R. S. U. Heathcote,2004-08 A tutorial to some of the more advanced features of Excel 2000 2002 XP and 2003 this title is suitable for whole class group and individual teaching It is divided into a series of carefully designed lessons which clearly show pupils how to perform tasks that they can follow at their own pace with minimal teacher assistance **Basic Word 2000-2003** P. M. Heathcote,J. M. Vincent,2004-08 This book provides invaluable help for teachers and parents to give children a head start in the fundamentals of word processing **Basic Paint Shop Pro 8** Richard Chasemore,2004-01-15 Learn to create professional looking pictures and graphics using the easy to follow instructions This book is suitable for the whole class group and individual teaching It shows how presentation skills may be used in a range of different subjects across the curriculum **Basic HTML** A. Whyte,2003-03 Basic HTML shows pupils how to create their own web pages using HTML the language of the web **Basic Control with LOGO** P. Evans,2003 This book introduces pupils to the fundamentals of computer control using MSW LOGO which is available as a free download The book focuses in particular on the control and monitoring requirements of the KS2 Programme of study for ICT exemplified in units 2D and 4E of the QCA Scheme of Work for ICT Further Word 2000-2002 R. P. Richards,J. M. Vincent,2003 This book teaches some of the more advanced features of Microsoft Word 2000 and 2002 It is divided into a series of lessons which show pupils how to perform tasks that they can follow at their own pace with minimal teacher assistance **Basic Internet** O.H.U. Heathcote,2000 An introduction to Internet access and email for primary and secondary schools using Microsoft Internet Explorer and Outlook Express Contains advice and additional material for teachers and photocopiable worksheets for each chapter Further Word 2000 Rosemary P. Richards,Josephine Mary Vincent,2001 This follows on from Basic Word 2000 and meets all the requirements for the word processing elements of Key Stage 3 **Further Word 2000-2003** Rosemary P. Richards,Josephine Mary Vincent,2005-11-03 This series is designed to teach essential skills in a range of software products and is suitable for Year 9 and upwards This book assumes some basic knowledge of the software and takes the student up to the level required for practical work on a range of examinations including GCSE

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Table of Contents Basic Powerpoint 2000 Teachers And Photocopiable Worksheets

1. Understanding the eBook Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - The Rise of Digital Reading Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Advantages of eBooks Over Traditional Books
2. Identifying Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - User-Friendly Interface
4. Exploring eBook Recommendations from Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Personalized Recommendations
 - Basic Powerpoint 2000 Teachers And Photocopiable Worksheets User Reviews and Ratings
 - Basic Powerpoint 2000 Teachers And Photocopiable Worksheets and Bestseller Lists

5. Accessing Basic Powerpoint 2000 Teachers And Photocopiable Worksheets Free and Paid eBooks
 - Basic Powerpoint 2000 Teachers And Photocopiable Worksheets Public Domain eBooks
 - Basic Powerpoint 2000 Teachers And Photocopiable Worksheets eBook Subscription Services
 - Basic Powerpoint 2000 Teachers And Photocopiable Worksheets Budget-Friendly Options
6. Navigating Basic Powerpoint 2000 Teachers And Photocopiable Worksheets eBook Formats
 - ePub, PDF, MOBI, and More
 - Basic Powerpoint 2000 Teachers And Photocopiable Worksheets Compatibility with Devices
 - Basic Powerpoint 2000 Teachers And Photocopiable Worksheets Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Highlighting and Note-Taking Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Interactive Elements Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
8. Staying Engaged with Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
9. Balancing eBooks and Physical Books Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Setting Reading Goals Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Fact-Checking eBook Content of Basic Powerpoint 2000 Teachers And Photocopiable Worksheets
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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